

## A. RENTAL PROPERTY DETAILS

1. BARRY PLANT OFFICE

2. AGENT / CONSULTANT

3. FULL ADDRESS OF PROPERTY

4. SECOND PREFERENCE

Is there another property you would like to rent through Barry Plant as a second preference? (insert below if applicable)

5. PREFERRED COMMENCEMENT  Day  Month  Year 6. PREFERRED LEASE TERM  Year  Months

7. RENTAL AMOUNT PER WEEK \$  8. Do you accept the property in its current condition?  Yes  No

## B. APPLICANT DETAILS

Note: Every adult applying for this property must individually complete a separate application.

9. YOUR DETAILS Title (please tick)  Mr  Mrs  Ms  Miss  Dr Other:

First Name/s  Last Name

Full Address

Home Phone  Mobile Phone  Work Phone

Email Address

Date of Birth  Driver's Licence No.  Licence Expiry  Licence State

Vehicle / Motor Bike / Boat / Trailer Registration Numbers

Passport No.  Passport Country  Passport Expiry

If applicable - Pension No.  Pension Type

### 10. IDENTIFICATION

Please provide us with at least 100 Points of Identification (attach copies). Original ID used to prepare application must be sighted at the time of signing leases. This is mandatory, other genuine identification is accepted - call us for more details.

Driver's Licence = 25 points	Passport = 25 points	Proof of Age Card = 25 points
Utilities/Mobile Phone Account = 20 points	Bank Statement = 20 points	Student ID Card = 25 points
Medicare Card = 20 points	Concession / Pension Card = 15 points	Payslip = 10 points

### 11. OTHER APPLICANT NAMES (full name of all adults to reside at the property must be listed here, separated by commas)

12. NUMBER OF PEOPLE TO OCCUPY THE PROPERTY Adults  Children  Ages of children (if applicable)

13. PETS  Yes  No Number of Pets  (please tick)  Inside  Outside Note: Owners have the right to reject pets.

Type / Breed/s  Council Registration Number/s

## C. CURRENT RENTAL DETAILS

If you have not been a tenant in Australia please provide written details of where you have been and references (attached separately) to confirm your prior living arrangements.

### 14. WHAT IS YOUR CURRENT RESIDENTIAL ADDRESS?

15. HOW LONG HAVE YOU LIVED AT THIS ADDRESS?  Year  Months

### 16. WHY ARE YOU LEAVING THIS ADDRESS?

### 17. LANDLORD OR AGENT CONTACT DETAILS FOR THIS PROPERTY:

Agency  Agent name  Phone  Weekly rent paid \$

Private Landlord  Phone  Weekly rent paid \$

## D. EXECUTION, DECLARATION AND DATABASE NOTIFICATION

Please note: Your application will not be processed unless you have inspected the property, completed this application form in full, provided copies of your proof of identity and confirmed that you have read and accepted the terms and conditions by signing this document in the space provided below.

### TERMS AND CONDITIONS

- The information contained in this form is being collected by the Barry Plant Group Pty Ltd ABN 96 088 069 952, and the various real estate agents, agent's representatives operating under the Barry Plant trademark ("Barry Plant") so that we can consider your application to rent a property.
- It is a condition of this residential tenancy application that you consent to the collection and use of the information contained in this application in the manner outlined in our Privacy Policy found at [www.barryplant.com.au/privacy-statement](http://www.barryplant.com.au/privacy-statement)
- If you provide us with personal information of other parties (such as a joint tenant, an emergency contact or your referees) you must notify them that you have provided their personal information to Barry Plant and must make them aware of our terms and conditions contained herein and Privacy Policy.
- The applicant/s acknowledges that this is an application for lease of this property and that the application is subject to the owner's approval and the availability of the premises. No action will be taken against the owner / agent if the application is unsuccessful.
- The property is subject to its availability on the due date and no action shall be taken by the successful applicant/s against the landlord or the agent should the property not be available for occupation on the due date, for any reason.
- Should the owner/landlord accept this application, the applicant/s will be required to sign the tenancy agreement and pay the full bond within 24 hours of the application being approved.
- If approved, the successful applicant/s agree to pay the bond and the first month's rent by either bank cheque or money order.
- The owner reserves the right to withdraw acceptance and offer the property to other applicants until a tenancy agreement has been signed by all parties.
- The keys to the premises will not be made available until the day the tenancy commences.
- It is the responsibility of the applicant/s to check with the telephone provider before proceeding with the application to confirm the existence and status of landline telephone services at the property.
- The successful applicant/s will be responsible for the connection and payments of gas, electricity, telephone and water usage. Barry Plant partners provide a free optional utility connection service for tenants.
- The successful applicant/s will be responsible for ensuring the main switch is in the off position before power can be connected to the premises at the commencement of the tenancy.
- The premises are a "smoke free zone". Successful applicants will be required to agree that they, other occupants of the premises and/or guests will not smoke inside the premises.
- The tenancy will be otherwise governed in accordance with the terms of the tenancy agreement, when signed by all parties.

### ACCEPTANCE OF TERMS OF TENANCY

I declare that:

- I have inspected the premises and accept the property in the condition as inspected;
- The information I have provided in my application is complete and accurate in all respects;
- I am not, and have never been, a bankrupt;
- I have been informed that Barry Plant may use the services of tenancy database operators set out below to check the tenancy history of applicants; National Tenancy Database - Ph 1300 563 826, [www.ntd.net.au](http://www.ntd.net.au) TICA - Ph 1902 220 346, [www.tica.com.au](http://www.tica.com.au)
- I authorise Barry Plant, its authorised agents and staff to use and / or disclose my personal information for the following primary purposes:
  - To undertake reference checks with referees, my employer, former employers, my current and former landlords and/or their agents and the operators of the National Tenancies
  - Databases detailed above;
  - To enable owners of the premises to make a decision on my application;
  - To prepare the lease/tenancy documents;
  - To enable tradespeople/maintenance personnel to contact me, if required;
  - To lodge and/or transfer or claim against my bond held with the Bond Authority, as applicable;
  - To undertake and/or enforce legal process/decisions of a Tribunal/ Court and/or Statutory Authority, where applicable;
  - To instruct collection agents or lawyers, where applicable;
  - To transfer water account details into my name.
- I consent to the storage of my personal information on Barry Plant's databases and am aware that my information may be used for the secondary purposes of providing me with information about other properties and services provided by Barry Plant and/or its business partners and for marketing, planning, product development, research and other commercial purposes;
- If I do not wish to receive marketing information or information about other products and services provided by Barry Plant and or its business partners, I will tick this box
- If I default under a rental agreement, I authorise Barry Plant to disclose details of any such default to the tenancy database operators National Tenancy Database and/or TICA and to landlords or agents for any properties I may apply for in the future, in accordance with Section 439 of the Residential Tenancies Act (1997);
- I understand that my personal information will otherwise be collected, held and disclosed in accordance with Barry Plant's Privacy Policy found at [www.barryplant.com.au/privacy-statement](http://www.barryplant.com.au/privacy-statement) which sets out how to access or correct personal information and how to complain about the treatment of personal information held by Barry Plant.

### EXECUTION

Full Name

Signature

Date

BARRY PLANT OFFICE

1a Hamilton Street, Craigieburn 3064 | PH 03 9305 5533 | FAX 03 9305 5988 | EMAIL [craigieburn@barryplant.com.au](mailto:craigieburn@barryplant.com.au)

### E. RENTAL HISTORY

18. WHAT WAS YOUR PREVIOUS RESIDENTIAL ADDRESS?

19. REASON FOR LEAVING?

20. HOW LONG DID YOU LIVE AT THIS ADDRESS? Years  Months

21. LANDLORD / AGENT DETAILS FOR THIS PROPERTY:  LANDLORD  AGENT

Agency  Contact name  Phone  Weekly rent paid \$

Was bond refunded in full?  Yes  No If not, why?

### F. EMPLOYMENT HISTORY

If self employed go to Section G, or a student go to Section H

22. PLEASE PROVIDE YOUR CURRENT EMPLOYMENT DETAILS

Occupation  (please tick)  Full Time  Part Time  Casual

Employer  Contact Name

Employer Address  Office phone (landline)

Length of Employment Years  Months  Net Monthly Income \$

23. IF YOU HAVE BEEN EMPLOYED FOR LESS THAN 12 MONTHS WITH YOUR CURRENT EMPLOYER, PLEASE COMPLETE PREVIOUS EMPLOYER DETAILS Go to question 23 if you have been employed for more than 12 months with current employer

Previous Employer  Previous Occupation

Employer Address  Office phone (landline)

Length of Employment Years  Months  Net Monthly Income \$

24. PLEASE PROVIDE DETAILS OF ANY ADDITIONAL INCOME/CENTRELINK PAYMENTS

Amount \$  per month Source of additional income

### G. SELF EMPLOYED - COMPLETE SECTION BELOW

Business Name

Business Address

ABN  Business Phone

Business Email  Average Income Per Week \$

Accountant  Accountant Phone

Solicitor  Solicitor Phone

### H. STUDENT - COMPLETE SECTION BELOW

Institution Name

Institution Address

Course Name  Campus contact & phone

Course Length  Course Year  Student ID Number

Source of Income  PARENTS  SPONSORSHIP  OTHER:

Income Per Week \$

PLEASE PROVIDE DETAILS OF YOUR PARENT / GUARDIAN BELOW

Name/s  Phone Number/s

